

**USD 217 BOARD OF EDUCATION**  
*Regular Meeting Minutes*  
**August 15, 2023 6:30 p.m.**  
**Staff Development Room of the District Office**

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**Call to Order**

The regular meeting of the Board of Education of USD 217 was called to order by President Jason LaRue at 6:33 p.m. in the Hays Educational Center.

**Roll Call**

**Members present as follows:**

Jason LaRue	Bret Hall(absent)	Troy Cooper
Courtney Reza	Phoebe Brummett	Kim Hull

**Others Present:**

Dettra Crawford, Superintendent, Principal  
Lena Martens, Clerk

**Guest(s) present as registered:**

**Amendments and/or Approval of Agenda**

➤ *Phoebe Brummett moved to approve the agenda. Courtney Reza seconded. Motion carried: 5-0.*

**Public Open Forum\* (See comments)**

**Adoption of Consent Agenda Items**

**Approval of Minutes of July 10, 2023 Regular Meeting Minutes, July 13, 2023 Special Meeting Minutes and Activity Funds Report**

➤ *Phoebe Brummett moved to approve the minutes of the July 10, 2023 Regular Meeting Minutes, July 13, 2023 Special Meeting Minutes and the activity funds report. Courtney Reza seconded. Motion carried: 5-0*

**Clerk's & Treasurer's Reports**

**Warrant Reports / Treasurer's Report / Budget Report**

➤ *Phoebe Brummett moved to pay the warrants, approve the fund activity report, petty cash, and credit cards. Kim Hull seconded. Motion carried: 5-0.*

**Executive Session (if needed)**

**A. Non Elected Personnel**

➤ *Jason LaRue moved to enter into executive session to discuss nonelected personnel under KOMA. Courtney Reza seconded. Motion carried: 5-0.*

*6:40 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:00 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:00 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:20 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:20 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:25 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:25 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:30 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

#### **B. For Data Relating to Financial Affairs**

- *Courtney Reza moved to enter into executive session to discuss data relating to financial affairs under KOMA for 10 minutes. Jason LaRue seconded. Motion carried: 5-0.*

*7:32 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, Dettra Crawford and Lena Martens*

*7:42 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull, Dettra Crawford and Lena Martens*

*7:43 pm Entering executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

*7:53 pm Exiting executive session were Jason LaRue, Courtney Reza, Phoebe Brummett, Troy Cooper, Kim Hull and Dettra Crawford*

#### **Personnel**

##### **A. Discuss Music Teacher Position**

- *Courtney Reza moved to open the Music Position as a part-time position with a sub rate pay. Jason LaRue seconded. Motion carried: 5-0*

##### **B. Discuss/Approve Supplementals**

There are no new changes or additions to the Supplemental Coaching positions.

#### **Administrative Reports**

- A. Dettra Crawford, Superintendent Principal

#### **Old Business**

##### **A. Updated Roof**

AR Roofing is supposed to start working on the roof repairs in the next month.

##### **B. Board Vacancy**

- *Courtney Reza moved keep the BoE vacancy open until the election. Troy Cooper seconded. Motion carried: 5-0*

## **New Business**

### **A. Activities Handbook**

- *Jason LaRue moved to accept the activities handbook as presented. Courtney Reza seconded. Motion carried: 5-0*

### **B. Student Handbook**

- *Courtney Reza moved to accept the students handbook. Phoebe Brummett seconded. Motion carried: 5-0*

### **C. Staff Handbook**

- *Jason LaRue moved to accept the staff handbook with some formatting changes. Phoebe Brummett seconded. Motion carried: 5-0*

### **D. BCBS Renewal**

- *Courtney Reza moved to renew the BCBS insurance for the 2023-2024 school year. Phoebe Brummett seconded. Motion carried: 5-0.*

### **E. Update School Bank**

- *Jason LaRue moved to change the official school bank depository from Heartland Tri-State Bank to Dream First Bank. Courtney Reza seconded. Motion carried: 5-0*

### **F. Musgrove Insurance**

Matt Rome/Brad Musgrove will present annual renewal quote at the September board meeting.

### **G. USD 217 Webpage**

The board was given information about updating and changing the school website.

### **H. KASB Convention**

The KASB school board convention is in Wichita on November 10 to 13. Jason LaRue and Kim Hull plan to attend.

## **Buildings & Grounds**

### **A. Updates on Current Projects**

#### **B. Rental House Repairs**

New water heaters were put into 508 Adams and 502 Adams.

#### **C. Assessment of Rental House Roofs**

The rental house roof were inspected . Many have defective tiles on them and will be replaced.

#### **D. District Office Roof**

The district office roof has been inspected and significant damage has been found. The insurance adjuster is scheduled to inspect it.

**E. Pirate Den Doors**

The Pirate den door repair has been completed.

**F. Broken Window From Mower**

A window was broken by a mower and has been repaired.

**G. Elementary Roof**

AR Roofing is going to repair the leak found in the elementary when they come to work on the roof.

**Other Minutes and Reports**

A. High Plains Educational

B. Southwest Plains Regional Service Center

**Announcements**

No Action

**Adjournment**

➤ *Courtney Reza moved to adjourn the meeting at 8:32 pm. Kim Hull seconded. Motion carried: 5-0*

Approved:

  
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Presiding Officer

  
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Lena Martens, Clerk

***Board minutes are unofficial until approved by the Board of Education.***